



Progress Report for Recycling & Organic Projects Indiana Recycling Grant Program

State Form 51997 (12-04)
Indiana Department of Environmental Management

Office of Pollution Prevention and Technical
Assistance

RECYCLING GRANT PROGRAM
402 West Washington Street, W041
P.O. Box 7095
Indianapolis, IN 46207-7095

Internet: <http://www.in.gov/idem/oppta/recycling/grants/>

INSTRUCTIONS The Report Form is designed to satisfy standard grant reporting requirements. Grantee should consult Exhibit B. of their grant agreement for additional reporting requirements. Attach additional sheets if necessary and label attachments according to the number of the final report question.

SECTION 1		GRANT INFORMATION	
Date:		Action Review Number (ARN):	
Grantee:			
Person Completing Report:			
SECTION 2		REPORT QUESTIONS	
1) Please summarize major activities performed during this reporting period.			
2) Is the project proceeding according to the timeline submitted in the grant application?			
3) Explain any deviations from the submitted grant application.			
4) Explain how the project's goals are being achieved?			
5) Provide estimate of increases in waste diversion achieved by the project.			
a) Explain basis for waste diversion estimates.			
b) How are increases in waste diversion being achieved?			
6) Provide an update on any activities from this grant for which the district is utilizing education or promotion funding.			
a) Based upon distribution of advertising, publications and other grant funded activities, please include an estimate of the public impact of each activity.			
7) Address any additional reporting requirements required by contract.			
8) Attach a Grant Expenditure Report containing all expenditures made to date.			